

## TRIDENT

### Trident Workforce Investment Board Workforce Investment Act

#### REVOLVING DOOR POLICY

**TO:** SC Works Trident Operators and Youth Contractors

**ISSUANCE DATE:** May 15, 2012

**EFFECTIVE DATE:** May 15, 2012

**SUPERSEDES:** July 1, 2010, June 30, 2008 and May 14, 2008

**SUBJECT:** Service Policy (Revolving Door)

**PURPOSE:** The purpose of this policy is to ensure that those most in need are afforded the opportunity to receive Workforce Investment Services available to registered customers.

**POLICY:** The Trident Workforce investment Board has set guidelines for the re-admission into the Workforce Investment Act (WIA) program in order to ensure those most in need and have not received services previously are afforded the opportunity to receive services.

#### **PROCEDURES:**

The following applies to applicants and customers of Trident Workforce Investment Act training and services.

1. Customers, to include youth, who have entered and completed a **PAID** training, may not be considered for re-entry into the WIA program for intensive and/or training services for twelve (12) months from date of exit (soft exit date). Customers, to include youth, who entered a **PAID** training but **did not** complete, may not be considered for re-entry into WIA intensive and/or training services for two (2) years from date of exit (soft exit date).
2. Customers, who receive WIA Intensive services and case soft exits after ninety (90) days due to no contact or failed contact attempts as documented in the case notes, may not be considered for WIA services **for twelve (12) months** from **EXITED** date.
3. Exceptions: Customers, who received WIA intensive services and gain employment as documented in a case note to include Company name, Contact person with contact information, job title and wage information, may return for intensive services without penalty. Other exceptions to this policy must be approved by the Administrator.

**Note: Revolving Door Policy does not apply to customers hard exited from the WIA program.**

  
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Ronald E. Mitchum, Executive Director  
BCDCOG

May 15, 2012  
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Date