

MEMORANDUM

TO: Ron Mitchum, Executive Director, BCD COG

FROM: Seth Duncan, Site Manager, SC Works Dorchester *SD*

DATE: July 5, 2013

SUBJ: Initial SCOIS Waiver for Dislocated Workers from Caterpillar (Summerville)

The Caterpillar plant in Summerville has announced its intention to close due to economic conditions. Approximately 280 individuals employed at the facility will be impacted by this event. In order to expedite their enrollment into the Workforce Investment Act (WIA) program, staff will be providing on-site eligibility and enrollment services. Therefore, I am requesting permission to waive the initial SCOIS assessment prior to eligibility. The SCOIS assessment is required per the Statement of Work.

*Request Approved
Ron Mitchum
8/12/13*